

Ref No: ३९६१

## Quotation Document for Supply of Desktop Computers

Date: 13<sup>th</sup> January 2025

### Introduction:

Sangli Urban Co-operative Bank Ltd invites sealed Quotations from reputed and experienced companies/Computer Hardware Dealers for the supply of desktop computers.

### Scope of Work:

Supply, installation, and commissioning of 190 desktop computers at our head office and Branches.

### Desktop Brand: DELL OptiPlex Series

### Technical Specifications:

1. Processor: Intel Core i5 (latest generation)
2. RAM: 8 GB DDR4
3. Storage: 512 GB SSD
4. Operating System: Windows 11 Pro
5. Monitor: 19.5" LED display
6. Graphics: Integrated/NVIDIA/AMD
7. Connectivity: USB ports
8. Keyboard, Mouse

### Commercial Terms:

1. Delivery Period: 45 days from the Date of Purchase order
2. Warranty: 3 years on-site warranty
3. Payment Terms: 50% payment within 10 days of delivery and 50% payment after installation and commissioning of Desktops.

### Submission Guidelines:

1. Quotation Form Fee - Rs.10000/- (Non-refundable)  
Quotation Form Fee shall be paid by Demand Draft or RTGS/NEFT or By Cash and the receipt of the same should attach with the Quotation Form.

- Demand Draft shall be drawn in favour of 'Sangli Urban Co-operative Bank Ltd'
- RTGS/NEFT Details-  
Beneficiary Name - Sangli Urban Co-operative Bank Ltd  
Bank Name - HDFC Bank Ltd  
Branch Name -Bhandarkar Road, Pune  
Account Number - 00070380003940  
IFSC Code - HDFC0000007

**Sangli Urban Bank**

Sangli Urban Co-operative Bank Ltd., Sangli (Scheduled Bank)



**सांगली अर्बन बँक**

सांगली अर्बन को-ऑप. बँक लि., सांगली (शेड्युलड बँक)

2. Submit Quotation documents in sealed envelope on below Address -

**Chief Executive Officer**  
**Sangli Urban Co-operative Bank Ltd**  
**Computer Department**  
**C.S.No.404, Khanbhag, Opp.Velankar Mangal Karyalaya, Sangli - 416416**

### Quotation Schedule:

1. Quotation Form issue date: 13<sup>th</sup> January 2025
2. Last date of submission: 31<sup>st</sup> January 2025

### Note:

1. Sangli Urban Co-operative Bank Ltd reserves the right to reject any or all Quotations.
2. Quotations received after the last date will not be considered.

### Contact Information:

Contact Person: Jaydeep Bellubbi (HOD-IT)  
Phone: 7888009730  
Email: subit@sangliurbanbank.com

### Annexures:

1. Technical Evaluation Criteria
2. Company/Dealer Qualification Criteria
2. Quotation Form Fee Receipt
3. Quotation form

### Quotation Form:

To,  
Chief Executive Officer  
Sangli Urban Co-operative Bank Ltd  
Computer Department  
C.S.No.404, Khanbhag, Opp.Velankar Mangal Karyalaya, Sangli - 416416

We, [Company Name], hereby submit our Quotation for the supply of desktop computers.

\*Format:

\*Date: \_\_\_\_\_

\*Authorized Signatory: \_\_\_\_\_

  
Chief Executive Officer  
Sangli Urban Co-operative Bank Ltd